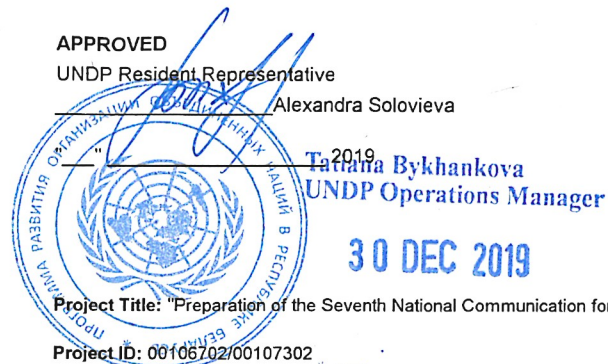


APPROVED
UNDP Resident Representative
Alexandra Solovieva

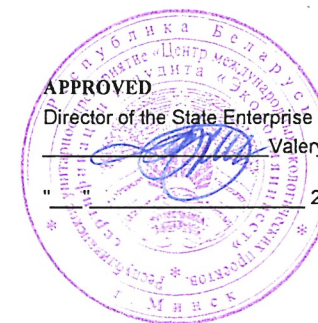


APPROVED
National Project Coordinator
Deputy Minister of Natural Resources
and Environmental Protection of the Republic of Belarus
Alexander Korbut
2019



Annual Detailed Work Plan 2020

APPROVED
Director of the State Enterprise "Ecologyinvest"
Valery Kurilov
2019



Project Title: "Preparation of the Seventh National Communication for the Implementation of the United Nations Framework Convention on Climate Change and the Third Biennial Report of the Republic of Belarus"

Project ID: 00106702/00107302

Expected UNDAF/Country Programme Outcome: UNDP Belarus Country Programme 2016-2020 (Output 3.1: Solutions developed at national and subnational levels for the sustainable management of natural resources, ecosystem services, chemicals and waste) and UNDAF for Belarus for 2016-2020 (Outcome 3.1: By 2020, policies will have been improved and measures will have been effectively implemented to increase energy efficiency and the production of renewable energy, to protect landscape and biological diversity, and to reduce the anthropogenic burden on the environment)

Imp. Agency: State Enterprise "Ecologyinvest"

Annual Targets: 1. The Seventh National Communication and the Third Biennial Report prepared, compiled, translated and edited
2. Enabling of awareness-raising activities on climate change.

Activity description	Unit of measurement	Quantity	Unit cost, USD	Amount by quarters, USD				Total (USD)	Fund/ Donor	Budget Account	Implementing partner/ Responsible party	Annual Target	
				Q1	Q2	Q3*	Q4						
Annual Target Outputs on Outcome 1: National circumstances, institutional arrangements is prepared and submitted to the MNREP													
1.1	Review of national circumstances and appropriate measures to meet obligations under the United Nations Framework Convention on Climate Change; collection, analysis and undating of the information concerned to the government structure, population, geographic, climate, economic and other profiles	pers/day	12	150	1800				1 800	62000/10003 GEF	71300 - Local Consultants	State Enterprise "Ecologyinvest"	Sections based on the review results containing description of national circumstances including information concerned to the government structure, population, geographic, climate, economic and other profiles are prepared and intergrated into the Seventh National Communication. Final report based on the review results containing explanation of the measures to meet obligations under the United Nations Framework Convention on Climate Change is prepared and submitted to the MNREP.
1.2	Analysis of the needs and problems arising from climate change	pers/week	0,4	5000	0	2 000			2 000		71200 - International Consultants**	State Enterprise "Ecologyinvest"	The needs and problems arising from climate change are analyzed with engagement of international consultant. Final report containing the results of analysis of the needs and problems arising from climate change is prepared. Short information based on the result of analysis of the needs and problems arising from climate change submitted to the MNREP and other members of Inter-agency working group on climate change issues of the MNREP (which includes the representatives from Ministry of forestry, Ministry of Energy, Ministry if agriculture, Academy of Science, also experts in climate change, etc.).
		pers/day	10	150	0	1 500			1 500		71300 - Local Consultants		
1.3	Description of the institutional arrangements relevant to the preparation of the National communications and Biennial reports								0			State Enterprise "Ecologyinvest"	The activity implemented in 2019
1.4	Conduction of assessment of the gaps and needs related to financial, technological and capacity-building assistance								0			State Enterprise "Ecologyinvest"	The activity implemented in 2019
1.5	Preparation of the plan for research to monitor climate change	pers/day	5	150	750				750		71300 - Local Consultants	State Enterprise "Ecologyinvest"	Plan for research to monitor climate change is prepared and submitted to the Belgidromet for the implementation. Sections covering the issues of common policy in the field of research and systematic observation, including national policy, international cooperation, research, forecasting and modelling of climate change in the Republic of Belarus, as well as a climate monitoring system in the Republic of Belarus, improvements in the national monitoring system and its relationship to the Global Climate Observing System prepared and intergrated to the Seventh National Communication.
1.6	Improvement of the system of regional monitoring of climate change	contract	1	4400	0	0	4 400		4 400	62000/10003 GEF	72100 - Contractual services - companies	State Enterprise "Ecologyinvest"	Final report containing the issues of the improvement of the system of regional monitoring of climate change is prepared and submitted to the Belgidromet for the implementation.
1.7	Preparation of the information on the participation of non-governmental organizations in climate change activities								0			State Enterprise "Ecologyinvest"	The activity implemented in 2019
1.8	Conduction of the research to expand public awareness on climate change including secondary and higher education								0			State Enterprise "Ecologyinvest"	The activity implemented in 2019
1.9	Conduction of training sessions, workshops (including inception workshop), other events under Outcome 1	travel	3	250	0	0	1 550		1 550		71600 - Travel*	UNDP	1. The project results presented to at least 30 representatives of the MNREP, scientific organisations, state enterprises, NGOs and other stakeholders during final workshop. 2. Activities results under Outcome 1 discussed during at least one round table with participation of at least 20 people including project consultants. 3. Suggestions and results on implementation of activities under Outcome 1 discussed during at least 1 meeting of experts/meeting.
		event	3	200-800	0	200	1 200		1 400		75700 - Training, Workshops and Confer	State Enterprise "Ecologyinvest"	
1.10	Printing and publishing information materials for dissemination of the results of Outcome 1	event	1	1400	0	0	1 400		1 400		74200 - Audio Visual&Print Prod Costs	State Enterprise "Ecologyinvest"	Informational materials about the results of Outcome 1 prepared, published on at least 3 internet sources, printed/published (at least 20 copies) and disseminated among different stakeholders and target groups.

1.11	Project management of Outcome 1	pers/month	11	90-450	1620	1 620	2 700		5 940	71810 -Contractor services - individuals-long term	Project staff works in accordance with Project Document, Annual Detailed Work Plan 2020 and Outcome 1 activities are implemented without substantial delay (20% Chief Technical Advisor, 10% Event & Communication Manager).	
TOTAL OUTCOME 1:					4 170	5 320	11 250	0	20 740			
Total Outcome 1, UNDP Country Office Support Services for Project Implementation					0	0	1 550	0	1 550			
Total Outcomes 1, Direct Payment					0	2 000	0	0	2 000			
Total Outcome 1, Direct Cash Transfer					4 170	3 320	9 700	0	17 190			
Outcome 2. Greenhouse Gas Inventory, including the national system and the national registry of carbon units												
Annual Target Outputs on Outcome 2: National report with the result of GHG inventory is submitted to MNREP for further policy making												
2.1	Determination of the activities on improvement of the GHG inventory system in the Republic of Belarus according to the requirements of IPCC 2006 Guidelines for National Greenhouse Gas Inventories	pers/week	0,4	5000	0	2 000			2 000	71200 - International Consultants**	Analysis of international experience of national inventories is done. Final report containing suggestions on improvement of the GHG inventory system in the Republic of Belarus and activities on meeting the requirements of IPCC 2006 Guidelines for National Greenhouse Gas Inventories developed on the results of analysis of international experience is prepared and submitted to the MNREP. Section covering the information on national GHG inventory system is prepared and intergrated into the Seventh National Communication. Section covering the information on GHG inventory system in the Republic of Belarus prepared and intergrated into the Third Biennial Report.	
		pers/day	70	150	1800	8 700			10 500	71300 - Local Consultants		
2.2	Analysis of GHG emission trends for the period 1990-2016	pers/day	65	150	9750				9 750	71300 - Local Consultants	Analysis of GHG emission trends for the period 1990-2016 is done. Section based on the analysis of GHG emission trends for the period 1990-2016 covering the information on GHG emissions in the Republic of Belarus is prepared and intergrated into the Seventh National Communication. Section based on the analysis of GHG emission trends for the period 1990-2016 covering the information on GHG emissions and their trends for the period 1990-2016 is prepared and intergrated into the Third Biennial Report.	
2.3	Improvement of methods of data collection, processing and storage on the base of analysis of key categories of GHG emissions in the main sectors of the national economy as well as ananysis of uncertainties	pers/day	40	150	0	6 000			6 000	71300 - Local Consultants	Final report(s) containing description of improved methods of data collection, processing and storage on the base of analysis of key categories of GHG emissions in the main sectors of the national economy as well as ananysis of uncertainties is(are) prepared. Final report(s) is (are) reviewed by Inter-agency working group on climate change issues of the MNREP (which includes the representatives from Ministry of forestry, Ministry of Energy, Ministry if agriculture, Academy of Science, also experts in climate change, etc.).	
2.4	Improvement of the collection and processing of GHG inventory data for the LULUCF sector and projections of emissions and sinks up to 2050; development and calculation of national emission factors for GHGs of various wetlands for the time period 1990-2015; estimation of changes in carbon stocks of soils and re-waterlogged peatlands over the period 1970-2015	contract	3	5000-25000	0	0	40 000		40 000	72100 - Contractual services - companies	State Enterprise "Ecologyinvest"	At least 3 terms of reference are prepared for the selection of the companies, the biddings are organized and the companies are selected, contracts are awarded for the Improvement of the collection and processing of GHG inventory data for the LULUCF sector and projections of emissions and sinks up to 2050; development and calculation of national emission factors for GHGs of various wetlands for the time period 1990-2015; estimation of changes in carbon stocks of soils and re-waterlogged peatlands over the period 1970-2015. Final report containing activities order on collection and processing of GHG inventory data improvement for the LULUCF sector on the base of the State Forestry Cadastre as well as projections of emissions and sinks for the LULUCF sector up to 2050 considering the measures to enhance GHG removals by sinks in LULUCF sector is prepared. Final report containing the developed and calculated national emission factors for GHGs of various wetlands for the time period 1990-2015 is prepared. Final report containing the data of changes in carbon stocks of soils and re-waterlogged peatlands over the period 1970-2015 is prepared.
2.5	Preparation and recalculation of emission factors for key source categories: energy, industrial processes and product use and updating of the system of inventory of sources and ways of handling wastes	pers/day	100	150	0	4 200	10 800		15 000	71300 - Local Consultants	62000/10003 GEF	Final report(s) containing updated emission factors for key source categories: energy, industrial processes and product use (in particular, metallurgy, construction industry, use of HFC/PFCs and SF6, agriculture (livestock), wastewater treatment) and their justification is prepared. Updated emission factors entered in electronic spreadsheets of the GHG inventory system if necessary. Final report containing activities order on updating of the system of inventory of sources and ways of handling wastes of production, consumption and municipal waste is prepared. Updates emission factors include in draft of technical regulations according established procedures.
2.6	Improvement of activity data, required by IPCC 2006 Guidelines for National Greenhouse Gas Inventories, collection of data and analysis of data gaps, and updating of the database of the GHG inventory system	pers/day	65	150	0	2 700	7 050		9 750	71300 - Local Consultants	Final report containing primary data for database of the GHG inventory system as well as data gaps analysis is prepared and submitted to MNREP for the further policy making. The database of the GHG inventory system is updated.	
2.7	Preparation of GHG inventory for all sectors of the economy required by IPCC on the basis of improved information	pers/week	0,4	5000	0	2 000			2 000	71200 - International Consultants**	Final version of GHG inventory for all sectors of the economy required by IPCC on the basis of improved information is prepared with engagement of international consultant. National report with the result of GHG inventory is submitted to MNREP for further policy making.	
		pers/day	195	150	29250				29 250	71300 - Local Consultants		
2.8	Analysis and implementation into the national report the results of the verification of the GHG emission inventory by the GHG inventory expert group	pers/day	15	150	2250				2 250	71300 - Local Consultants	The results of the verification of the GHG emission inventory by the GHG inventory expert group are implemented into the national report where possible. The results of the verification of the GHG emission inventory by the GHG inventory expert group that are not implemented into the national report explained.	
2.9	Conduction of training sessions, workshops (including inception workshop), other events under Outcome 2	travel	3	250	0	0	1 550		1 550	71600 - Travel*	UNDP	1. The project results presented to at least 30 representatives of MNREP, state enterprises, scientific organisations, NGOs and other stakeholders during final workshop. 2. Activities results under Outcome 2 discussed during at least one round table with participation of at least 20 people including project consultants.
		event	5	200-600	200	200	1 000		1 400	75700 - Training, Workshops and Confer	State Enterprise "Ecologyinvest"	3. Suggestions and results on implementation of activities under Outcome 2 discussed during at least 2 meeting of experts/meeting.

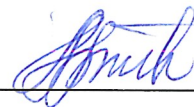
2.10	Printing and publishing information materials for dissemination of the results of Outcome 2	event	1	1600	0	0	1 600			74200 - Audio Visual&Print Prod Costs		Informational materials about the results of Outcome 2 prepared, published on at least 3 internet sources, printed/published (at least 10 copies) and disseminated, including the national report.
2.11	Project management of Outcome 2	pers/day	11	90-2250	8370	8 370	13 950			71810 -Contractor services - individuals-long term	State Enterprise "Ecologyinvest"	Project staff provided with IT and other equipment (laptops, computers, printer, multifunctional device, phones, etc.), furniture (office tables, armchairs, chairs, cabinet, small cabinets), other equipment for PMU and expert meetings in 2019. Project staff works in accordance with Project Document, Annual Detailed Work Plan 2020 and Outcome 2 activities are implemented without substantial delay (100% GHG Inventory Team Leader, 20% Chief Technical Advisor, 10% Event & Communication Manager).
										72200 - Equipment and Furniture		
TOTAL OUTCOME 2:					51 620	34 170	75 950	0	161 740			
Total Outcome 2, UNDP Country Office Support Services for Project Implementation					0	0	1 550	0	1 550			
Total Outcomes 2, Direct Payment					0	4 000	0	0	4 000			
Total Outcome 2, Direct Cash Transfer					51 620	30 170	74 400	0	156 190			
Outcome 3. Climate change mitigation and system for the measurement, reporting and verification (MRV)												
Annual Target Outputs on Outcome 3: Climate change mitigation and system for the measurement, reporting and verification (MRV) basis developed and recommendations on low-carbon development of the Republic of Belarus until 2050 is prepared												
3.1	Analysis of the legal framework for the development and implementation of national policies and measures in the field of climate change, performing of the monitoring of their implementation	pers/day	35	150	4 350	900				71300 - Local Consultants		Analysis of the legal framework for the development and implementation of national policies and measures in the field of climate change, monitoring of their implementation are done. The results of the Analysis of the legal framework for the development and implementation of national policies and measures in the field of climate change is submitted to the MNREP for further policy making. Sections based on the analysis result containing the description of government policies and measures for reducing GHG emissions are prepared and intergrated into the Seventh National Communication.
3.2	Analysis of forecasting techniques and a description of GHG emission scenarios up to 2050, conduction of the forecast of GHG emissions in the main sectors of the national economy (energy, industry, transport, agriculture, LULUCF and waste)	pers/day	45	150	5850	900				71300 - Local Consultants		Analysis of forecasting techniques and a description of GHG emission scenarios up to 2050, conduction of the forecast of GHG emissions in the main sectors of the national economy (energy, industry, transport, agriculture, LULUCF and waste) is done. Sections based on the results of analysis forecasting techniques and a description of GHG emission scenarios up to 2050, conduction of the forecast of GHG emissions in the main sectors of the national economy (energy, industry, transport, agriculture, LULUCF and waste), containing the forecasts of GHG emissions, the total effect of policies and measures in the field of climate change are prepared and intergrated into the Seventh National Communication. Sections containing the forecasts of GHG emissions, the total effect of policies and measures in the field of climate change are prepared and intergrated into the Third Biennial Report.
3.3	Estimation of National-determined contributions of the Republic of Belarus to reduce GHG emissions, development of National-determined contributions roadmap with adaptation component that set out the long-term objectives in each sector	pers/day	45	150	6750					71300 - Local Consultants		Estimation of National-determined contributions of the Republic of Belarus to reduce GHG emissions is done. National-determined contributions roadmap with adaptation component that set out the long-term objectives in each sector is developed. Final report containing the results of estimation of National-determined contributions of the Republic of Belarus to reduce GHG emissions, National-determined contributions roadmap with adaptation component that set out the long-term objectives in each sector is prepared. The results of the estimation of the National-determined contributions of the Republic of Belarus and National-determined contributions roadmap with adaptation component are reviewed by Inter-agency working group on climate change issues of the MNREP (which includes the representatives from Ministry of forestry, Ministry of Energy, Ministry if agriculture, Academy of Science, also experts in climate change, etc.).
3.4	Development of the plan for the implementation of a system for monitoring, reporting and verifying GHG emissions in the Republic of Belarus	pers/week	1	5000	3000	0	2 000			71200 - International Consultants**	State Enterprise "Ecologyinvest"	Analysis of international experience of system for monitoring, reporting and verifying GHG emissions is conducted. Final report containing the results of international experience analysis of system for monitoring, reporting and verifying GHG emissions is prepared. Suggestions on system for monitoring, reporting and verifying GHG emissions for the Republic of Belarus are developed. Draft of the Plan for the implementation of a system for monitoring, reporting and verifying GHG emissions in the Republic of Belarus is developed. Draft of the Plan for the implementation of a system for monitoring, reporting and verifying GHG emissions reviewed by Inter-agency working group on climate change issues of the MNREP (which includes the representatives from Ministry of forestry, Ministry of Energy, Ministry if agriculture, Academy of Science, also experts in climate change, etc.).
		pers/day	50	150	3000	0	4 500			71300 - Local Consultants		
3.5	Preparation of the recommendations on low-carbon development of the Republic of Belarus until 2050	pers/week	1	5000	0	3 000	2 000			71200 - International Consultants**	State Enterprise "Ecologyinvest"	International experience of low-carbon development is analyzed. Final report containing the international experience of low-carbon development is prepared. Final report containing recommendations for the low-carbon development of the Republic of Belarus until 2050 is prepared. Recommendations for the low-carbon development of the Republic of Belarus until 2050 are developed on the results of analysis of international experience and discussed with Inter-agency working group on climate change issues of the MNREP (which includes the representatives from Ministry of Forestry, Ministry of Energy, Ministry of Agriculture, Academy of Science, also experts in climate change, etc.).
		pers/day	100	150	0	7 500	7 500			71300 - Local Consultants		
3.6	Investigation of the possibilities of implementing an internal emissions trading system in the Republic of Belarus and using market mechanisms for these purposes as well as reducing GHG emissions through using renewable energy sources	pers/day	40	150	4500	0	1 500			71300 - Local Consultants	62000/10003 GEF	Terms of reference is prepared for the selection of the company, the biddings are organized and the company is selected, contract is awarded for the Investigation of the possibilities of implementing an internal emissions trading system in the Republic of Belarus and using market mechanisms for these purposes. Investigation of the possibilities of implementing an internal emissions trading system in the Republic of Belarus and using market mechanisms for these purposes as well as reducing GHG emissions through using renewable energy sources is done. Final report containing the results of investigation of the possibilities of reducing GHG emissions through using renewable energy sources is prepared. Section of the Seventh National Communication containing the results of investigation of the possibilities of implementing an internal emissions trading system in the Republic of Belarus is prepared and intergrated into the Seventh National Communication.
		contract	1	12500	0	0	12 500			72100 - Contractual services - companies		

4.3	Conduction of the study analyzing the role of gender in adaptation and mitigation activities, policy formulation and knowledge	pers/week	1	5000	0	4 500				71200 - International Consultants**	Study analyzing the role of gender in adaptation and mitigation activities, policy formulation and knowledge is done. Final report containing the results of the study analyzing the role of gender in adaptation and mitigation activities, policy formulation and knowledge is prepared. Section based on the assessment of climate change impact on human health is prepared and intergrated into the Seventh National Communication. Analysis of the preparation of the gender responsive National Communications with engagement of international consultant is done.
		pers/day	26	150	3 900					71300 - Local Consultants	
4.4	Conduction of training sessions, workshops (including inception workshop), other events under Outcome 4	travel	3	250	0	0	1 300			71600 - Travel*	1. The project results presented to at least 30 representatives of the MNREP, scientific organisations, state enterprises, NGOs and other stakeholders during final workshop. 2. Suggestions and results on implementation of activities under Outcome 3 discussed during at least 3 meeting of experts/meeting.
		event	1	4400	0	0	4 400			75700 - Training, Workshops and Confer*	
		event	5	200-400	0	200	800			75700 - Training, Workshops and Confer	
4.5	Printing and publishing information materials for dissemination of the results of Outcome 4	event	1	1260	0	0	1 260			74200 - Audio Visual&Print Prod Costs	Informational materials about the results of Outcome 4 prepared, published on at least 3 internet sources, printed/published (at least 10 copies) and disseminated among different stakeholders and target groups.
4.6	Project management of Outcome 4	pers/month	11	90-450	1620	1 620	2 700			71810 -Contractor services - individuals-long term	Project staff works in accordance with Project Document, Annual Detailed Work Plan 2020 and Outcome 4 activities are implemented without substantial delay (20% Chief Technical Advisor, 10% Event & Communication Manager).
TOTAL OUTCOME 4:											
Total Outcome 4, UNDP Country Office Support Services for Project Implementation											
Total Outcomes 4, Direct Payment											
Total Outcome 4, Direct Cash Transfer											
Outcome 5. Compilation, editing and publication of the Seventh National Communication and the Third Biennial Report, Monitoring and Evaluation											
Annual Target Outputs on Outcome 5: The Seventh National Communication and the Third Biennial Report submitted to MNREP											
5.1	Compilation, translation and editing of the Seventh National Communication and the Third Biennial Report	pers/day	100	150	7 500	7 500				71300 - Local Consultants	Draft of the Seventh National Communication containing the all prepared during the project sections is compiled, translated and edited. Draft of the Third Biennial Report containing the all prepared during the project sections is compiled, translated and edited. The Seventh National Communication based on the results of the review on the seminar and meeting of exprt/meeting is compiled, translated and edited and submitted to the MNREP for the further submission to the UNFCCC. The Third Biennial Report based on the results of the review on the seminar and meeting of exprt/meeting is compiled, translated and edited and submitted to the MNREP for the further submission to the UNFCCC.
		pers/week	0,8	5000	4 000					71200 - International Consultants**	
5.2	Conduction of the seminar to review the draft of the Seventh National Communication	travel	1	550	550					71600 - Travel*	1. The Seventh National Communication discussed during at least 1 meeting of experts/meeting. 2. The seminar to review the Seventh National Communication conducted with participation of at least 20 people including project consultants.
		event	3	250-2750	250	1 500	2 750			75700 - Training, Workshops and Confer	
5.3	Study tour to the one of the country listed in the annex I to the United Nations Framework Convention on Climate Change	travel	1	9600	0	0	9600			71600 - Travel*	At least 5 stakeholders (supposedly from the MNREP, Ministry of Forestry and Implementing Partner) participated in study tour to the one of the country listed in the Annex I to the United Nations Framework Convention on Climate Change
5.4	Publishing of the Seventh National Communication and the Third Biennial Report, information and visibility materials for dissemination on the seminar to review the draft of the Seventh National Communication and other events	event	1	1260	0	200	6 791			74200 - Audio Visual&Print Prod Costs	Information materials (news/presentations and other materials) are prepared and published on a regular basis on the web page of Implementing Partner. The Seventh National Communication/the Third Biennial Report/information materials are prepared, printed/published and disseminated among different stakeholders and target groups during the seminar to review the draft of the Seventh National Communication, final workshop and other events. The Seventh National Communication and the Third Biennial Report are published in at least 35 copies.
5.5	Audit, spot-check, translation	spot-check	1	3000	0	0	3 000			74100 - Professional services*	1. Spot-check of the project implementation by the State Enterprise "Ecologyinvest" under HACT modality is conducted by the third party service hired by UNDP provider. 2. Information materials and documents translated when needed, interpretation provided when needed.
		contract	2	1000-2000	0	0	3 000			74220 - Translation costs	
5.6	Project management of Outcome 5	pers/month	12	328-540	5 454	5 454	11 074			71810 -Contractor services - individuals-long term	Project staff works in accordance with Project Document, Annual Detailed Work Plan 2020 and Outcome 5 activities are implemented without substantial delay (20% Project Manager, 20% Financial and Administrative Assistant, 20% Chief Technical Advisor, 60% Event & Communication Manager).
TOTAL OUTCOME 5:											
Total Outcome 5, UNDP Country Office Support Services for Project Implementation											
Total Outcomes 5, Direct Payment											
Total Outcome 5, Direct Cash Transfer											
Project management											

1	Project management unit	pers/month	12	1312-2000	9 936	9 936	24 496		44 368	62000/10003 GEF	71810 -Contractor services - individuals-long term	State Enterprise "Ecologyinvest"	Project staff works in accordance with Project Document, Annual Detailed Work Plan 2020 and Outcomes activities are implemented without substantial delay (80% Project Manager, 80% Financial and Administrative Assistant). Project staff prepare ADWP 2020, revise the ADWP 2020 (when nessecary) the Project Progress Report in the first Quarter 2020, submit to the MNREP (for the further submission to the Ministry of Economy), prepare GEF Project Implementation Report, etc. At least 2 Project Board Meetings (including the possibility for the distance arranging) conducted, the Project Board Meetings Minutes prepared and signed in English and Russian, control of the consultants work carried out, the ADWP reviewed (if nessecary), etc.
2	Technical services and maintenance of equipment for PMU office	contract	1	100	0	0	100		100		73400 - Equipment services		Appropriate technical services and maintenance of equipment for PMU office provided.
3	Stationery, supplies for PMU office	contract	2	400	400	400			800		72500 - Supplies		Project staff is provided with stationary and supplies for PMU office.
4	IT-equipment for PMU office								0		72400 - Communic&Audio Visual Equip		Project staff is provided with IT-equipment and other equipment (laptops, printer, multifunctional device, phones, etc.) in 2019.
5	Direct project services cost	letter of agreement	1	1000	0	1 500	8 000		9 500		74596/64397-Services to projects - CO staff and GOE for CO*		UNDP
TOTAL PROJECT MANAGEMENT													
Total Project Manangement, UNDP Country Office Support Services for Project Implementation													
Total Project Manangement, Direct Payment													
Total Project Manangement, Direct Cash Transfer													
TOTAL PROJECT													
Total Project, UNDP Country Office Support services for project implementation													
Total Project, Direct Payment													
Total Project, Direct Cash Transfer													

Project Manager

UNDP Programme Officer



Date

Date

Abbreviations

GEF	Global Environment Facility
GHGs	Greenhouse Gases
IPCC	Inter-governmental Panel on Climate Change
HACT	Harmonized Approach to Cash Transfers
HFCs	Hydrofluorocarbons
LULUCF	Land Use, Land Use Change and Forestry
MNREP	Ministry of natural resources and environmental protection
PFCs	Perfluorocarbons
PMU	Project Management Unit
SF6	Sulfur hexafluoride
UNDP	United Nations Development Programme

* UNDP Country Office Support services for project implementation

** Direct payments